

Career Connected Learning PHL - School Year 2024-2025 and Summer 2025 Programs RFP – Questions & Answers

JEVS Human Services (JEVS), as the Fiscal and Contracting Intermediary (“Intermediary”) supporting the Career Preparation activities within the local initiative, Career Connected Learning PHL (“C2L-PHL”), invites high-performing, youth-serving non-profit organizations operating in neighborhoods across the City of Philadelphia (“Providers”) to apply for funding through this competitive Request for Proposal (“RFP”) process.

Proposals are due electronically by **Monday, July 15, 2024, by 5PM ET**. To ensure JEVS maintains an open competition process, all inquiries regarding this RFP must be submitted via email to procurement@jevs.org.

Questions & Answers | Questions received through Tuesday, June 18th at 5PM ET.

RFP Logistics & Submission

1. Was the Bidders’ Conference Recorded?

Yes, please visit our website, <https://www.jevshumanservices.org/c2l-phl-rfp/>, to download and view the recording.

2. We submitted our Notice of Intent and indicated we would apply for year-round and summer. If we change our mind, can we apply for just summer? Do we have to send a separate notice of intent if we change our mind?

Yes, you may submit a proposal for a different time period than you indicated on your Notice of Intent (NOI). No, you do not need to submit a separate notice of intent if you decide to submit an application for a different time period.

3. Are OST-funded school locations eligible for C2L-PHL?

OST funded school locations may be considered but are not a priority for funding.

4. On Appendix C, question 8- “Is the organization minority-owned and/or operated”. Can you please describe how minority-owned and/or operated is defined in this RFP?

For the purposes of this RFP, we define minority-owned and/or operated as an organization in which at least 51% of the organization’s senior leadership identifies as women, minority and/or disabled.

5. As non-profits, is it required to get certified with the Philadelphia Department of Commerce? Would you accept the School District of Philadelphia's MWB certification?

Registration is not required to apply for this RFP. Organizations may submit a School District of Philadelphia's MWB certification.

6. Churches do not file form 990, what is required of churches?

Churches should submit a confirmation of their tax-free status and a copy of audited financial statements.

7. What does the question “Does your program have multiple addresses?” mean?

We want to know if you are running this program out of multiple locations.

8. Is there funding for a workforce training program that provides online mentorships?

A workforce program that offers mentorship only would not meet the requirements of this RFP. However, if proposing to include mentorships as part of the scope of work, this activity would be considered professional development.

9. When will providers be notified if they receive a school year contract?

We anticipate providers will be notified in August.

Year-Round and/or Summer

10. Does year-round include fall, spring, AND summer?

Yes, that is correct.

11. Does summer refer to summer 2024 or summer 2025?

Summer 2025.

12. When will organizations be able to apply for only summer 2025?

Now, this RFP is for both year-round (schoolyear 2024-25 and summer 2025) AND summer 2025 only.

13. Do we need to apply for summer and year-round separately if we plan to participate in both?

No, year-round covers both the schoolyear and summer.

14. Can a single organization apply for both summer and school-year program separately?

This is not necessary. An organization who wants to offer schoolyear and summer programs should submit an application for year-round.

15. If someone does not apply for school year programming for 2024-25, will they have an opportunity for another time in future RFPs?

Yes, but we do not have a timeline of the next RFP.

16. Can we add more students to the summer cohort?

Yes, applicants may request additional students for the summer if applying for year-round. For example, an applicant can propose to offer 25 slots year-round (school-year and summer) and an additional 25 slots in the summer which would equal 25 slots in the fall, 25 slots in the spring, and 50 slots in the summer.

17. If a provider applies for year-round (includes summer), can the provider designate the slots for year vs. summer? Or does JEVS determine this? (Example, if we have a slot of 50, can we choose to do 25 for year and 25 for summer?)

If applying for year-round, the slots are expected for school year and summer. In the example provided, the applicant should identify 25 year-round slots which would equal 25 slots for fall, 25 slots for spring, and 25 slots for summer.

18. Is it possible that a program that applies for year-round (school-year and summer) programming is selected only for summer programming?

Yes, we anticipate this will happen considering there are more summer slots available than school-year.



Youth Payments & Supportive Services

19. How much are youth paid?

Currently, youth can be paid between \$1,320 - \$1,500 for summer 2024. We anticipate that these amounts will continue into schoolyear 2024-25 and summer 2025. Youth who participate in schoolyear would need to participate in both the fall and spring to receive the full amount. For example, if a young person participated in a Tier 1 opportunity in both the fall and spring, they could earn up to \$1,320. If a young person just participated in the fall, then they could earn up to \$660. If a young person participated in a Tier 1 opportunity for the full (fall, spring, summer) year-round, they could earn up to \$2,640.

20. Are youth paid for all hours (work-based learning + professional development hours)?

Yes, youth are paid for participation and completion of activities in work-based learning and professional development.

21. Are youth payments all processed through JEVS as the Intermediary?

Yes, JEVS will manage all payments to youth for programs contracted through this RFP.

22. Will the School District continue to provide transportation for students during the school year? Or if they are in C2L-PHL they would get their transportation support from the provider?

If a student is eligible, the School District will continue to provide transportation as outlined on SDP's transportation website. If the young person is in C2L-PHL and needs additional support, the provider may budget for this expense.

Scope of Work

23. On page 9 of the RFP, it indicates that youth participants must be "low income eligible (as determined by the funders)- is there a standard way that this will be verified in the enrollment process? Or is there additional language that you can share about how low-income is defined in this RFP and program?

Currently, low-income eligibility is determined based on the youth, their dependents, and any legal spouse by verifying that their monthly gross countable earned income does not exceed 235% of the Federal Poverty Income Guidelines. This is subject to change based on federal guidelines.

24. Do you know the paperwork requirements for youth? Do they need to do physicals, means test worksheets, etc. — or is it the same paperwork that they're doing this summer?

Paperwork is for eligibility only (not physicals, means tests etc.). All youth must provide at least one document verifying their identity. Some youth are also providing paperwork to validate their income, social security number, age, residency, and citizenship. It is the same paperwork that is required for summer 2024.

25. Do you know the time requirements for staff during the year? Are there monthly or weekly meetings required? Observations required; paperwork administrative review?

Time requirements for staff should be determined at the discretion of the provider based on the scope of work and Responsibilities outlined on page 10 of the RFP. There should be a minimum of one full time person assigned to the program. Additional staff needed should be proposed by the provider depending on size of program. The schedule for regular meetings, trainings, and monitoring visits has not been finalized.

26. Can youth outside of Philadelphia be part of this program?

This program is for Philadelphia residents. The only exceptions would be for young people that are DHS involved that are placed outside of Philadelphia, but their case is in Philadelphia.



27. Can school year programs be designed for students with work-rosters to conduct programming during the school day?

Yes, but this is not required. If applying for year-round, applicants should describe their plan for school-year programming to meet the work-based learning and professional development hours of activity. Providers who plan to design using work-rosters would be expected to have a partnership with a specific school.

28. If a student drops out of the cohort, where is the person filled from? Can we fill the slot, or will they fill from the JEVS waitlist? Can they enter mid-year? Or do we lose the spot completely?

JEVS will work in partnership with the awarded providers to manage open slots. We anticipate these circumstances will vary and will require different action. Our goal will be to fill as many slots as possible.

29. Does JEVS have an ideal enrollment percentage for the amount of youth who are part of priority populations?

No, JEVS intends to review data from summer 2024 to determine if an enrollment percentage will be implemented.

30. When would the C2L application open back up for year-round?

Programs are expected to start in October. The application and enrollment timeline will be coordinated with awarded providers.

31. If students do the summer 2024 program – will their information already be stored in the application system if they continue to school year cohort?

JEVS is exploring this possibility.

